

## Town of Arlington Fees and Permit Guide: Town Clerk's Office

Body With Legal Authority to Change								
Fee /Permit	Issuing Department	Statutory Authority	Fee	Current fee	Annual Revenue			Comments
					2003	2004	2005	
Town Clerk's Office								
								All Clerk's Office revenue data is calendar year, not fiscal year
Certificates:					\$28,337	\$37,945	\$37,451	
Birth Certificate - Long Form	Town Clerk	262:34(13)	Town Clerk	\$10.00				
Birth Certificate - Short Form	Town Clerk	262:34(13A)	Town Clerk	\$6.00				
Correct Errors/Birth Record	Town Clerk	262:34(12)	Town Clerk	\$15.00				
Amending Birth Record	Town Clerk	262:34(11)	Town Clerk	\$15.00				
Birth	Town Clerk	262:34(14)	Town Clerk	\$15.00				
Death Certificate - Long Form	Town Clerk	262:34(30)	Town Clerk	\$10.00				
Form	Town Clerk	262:34(30A)	Town Clerk	\$6.00				
Correct Errors/Rec. Of Death	Town Clerk	262:34(29)	Town Clerk	\$15.00				
Form	Town Clerk	207:28	Town Clerk	\$10.00				
Form	Town Clerk	262:34(45)	Town Clerk	\$6.00				
Correct Errors In Record Of Marriage	Town Clerk	262:34(46)	Town Clerk	\$15.00				
Examine Records Relating To Birth, Marriage, Death	Town Clerk	262:34(66)	Town Clerk	\$15.00				
Copy Any Manuscript Or Record Pertaining To Birth, Marriage, Death	Town Clerk	66:10	Town Clerk	\$6.00				
Business Certificate	Town Clerk		Town Clerk	\$25.00				
Filing Certificate Of Person Conducting Business Under Title Not Real Name	Town Clerk	262:34(20), 110:5	Town Clerk	\$10.00				
Filing By Person Conducting Business (As Above Of Change Of Residence	Town Clerk	262:34(21), 110:5	Town Clerk	\$10.00				
Furnish Certified Copy Of Certificate Of Person Retiring From Business (As Above)	Town Clerk	262:34(22), 110:5	Town Clerk	\$10.00				
Residency Certificate	Registrar Of Voters		Registrar Of Voters	\$6.00				
Voting Certificate	Registrar Of Voters		Registrar Of Voters	\$6.00				
Filing Of Adoption	Town Clerk		Town Clerk	\$15.00				
Discontinuance Of Business	Town Clerk		Town Clerk	\$10.00				
Cemetery Deed	Town Clerk		Town Clerk	\$10.00				
Filing Of Marriage Intention	Town Clerk		Town Clerk	\$25.00	\$4,125	\$7,630	\$5,570	

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Female	Town Clerk	140:137A	Town Clerk	\$10.00	\$6,202	\$6,433	\$9,565
Dog License - Male/Female	Town Clerk	140:137, 139, 147	Town Clerk	\$15.00	\$869	\$748	\$1,060
Substitute Dog Tags	Town Clerk	140:137	Town Clerk	\$2.00	\$12	\$22	\$26
Garage Renewals	Clerk/Selectmen/Fire		Town Clerk	\$36-\$145	\$335	\$1,975	\$455
Fish And Game:			Town Clerk				
Hunting, Fishing, Trapping	Town Clerk	131:17	Town Clerk	\$1.00	\$126	\$148	\$133
Filing/Indexing For Creditors	Town Clerk	262:34(1)	Town Clerk	\$15.00			
Misc. Licenses:			Town Clerk				
Recording Name & Info To Practice Podiatry In State	Town Clerk	262:34(24)	Town Clerk	\$20.00	\$1,250	\$900	\$1,100
Issue & Record License To Keepers/Intelligence Office	Town Clerk		Town Clerk	\$50.00			
Issue & Record Lic./Billiards, Pool Rms, Bowl Alleys, Etc.	Town Clerk		Town Clerk	\$60 Min			
Recording Power Of Attorney	Town Clerk	262:34(54)	Town Clerk	\$15.00			
Registration For Practice Of Optometry	Town Clerk	262:34(57)	Town Clerk	\$20.00			
Record Name Of Owner Of Cert. Of Reg. As Physician Or Osteopath	Town Clerk	262:34(58)	Town Clerk	\$20.00			
Raffle Permit	Town Clerk		Town Clerk	\$50.00			
Items Included In "Close-Out Sale", Etc.	Town Clerk	262:34(69)	Town Clerk	\$4/Page			
Instrument Or Declaration Of Trust	Town Clerk	182:2, 262:34(75)	Town Clerk	\$60.00			
Record Any Other Documents	Town Clerk	262:34(39)	Town Clerk	\$12 Min			
Record Order Granting Location Of Poles Abutments Etc. Thus Inc. No. Wires & Cables	Town Clerk	166:22, 262:34(62)	Town Clerk	\$60.00	\$420	\$248	\$480
Misc. Violations:							
Decision Of Zoning Board	Town Clerk		Town Clerk	\$10.00	\$490	\$2,300	\$1,540
Impounded Dogs:							
With License	Town Clerk	49:26	Town Clerk	\$2/Day			
Without License	Town Clerk	49:26	Town Clerk	\$2/Day			
Books	Town Clerk		Town Clerk	\$15.00	\$810	\$720	\$580